



Bid Notice Abstract

Invitation to Bid (ITB)

Reference Number 12386426
Procuring Entity CARLOS HILADO MEMORIAL STATE UNIVERSITY
Title Procurement of Various Motor Vehicles for the University
Area of Delivery Negros Occidental

Solicitation Number:	CHMSU 26-005-0910-G	Status	Pending
Trade Agreement:	Implementing Rules and Regulations	Associated Components	8
Procurement Mode:	Public Bidding	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	Vehicles	Date Published	11/09/2025
Approved Budget for the Contract:	PHP 5,950,000.00	Last Updated / Time	10/09/2025 11:36 AM
Delivery Period:	60 Day/s	Closing Date / Time	01/10/2025 10:00 AM
Client Agency:			
Contact Person:	Rowena De la Vida Prado Administrative Assistant II Mabini Street Talisay City Negros Occidental Philippines 6115 63-34-7120005 Ext.142 63-939-9296624 bac.sec@chmsu.edu.ph		

Description

CARLOS HILADO MEMORIAL STATE UNIVERSITY
 BIDS AND AWARDS COMMITTEE
 TALISAY CITY, NEGROS OCCIDENTAL

INVITATION TO BID
 FOR THE PROCUREMENT OF VARIOUS MOTOR VEHICLES FOR THE UNIVERSITY
 CHMSU 26-005-0910-G

1. The Carlos Hilado Memorial State University, through the Corporate Budget for the Contract of 2026 approved by the governing Board (GAA/MDS), intends to apply the sum of FIVE MILLION NINE HUNDRED FIFTY THOUSAND PESOS & 00/100 (Php 5,950,000.00) ONLY being the Approved Budget for the Contract (ABC) to payments under the contract for the PROCUREMENT OF VARIOUS MOTOR VEHICLES FOR THE UNIVERSITY. Bids received in excess of the ABC shall be automatically rejected at bid opening.

LOT NO. DESCRIPTION ABC/ITEM
 1 DELIVERY TRUCK 2,500,000.00
 2 PASSENGER VAN AND VAN 3,450,000.00
 TOTAL ABC 5,950,000.00

2. The Carlos Hilado Memorial State University now invites bids for the above Procurement Project. Delivery of the Services is required by Sixty (60) calendar days upon receipt of Notice to Proceed. Bidders should have completed, within two (2) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.

3. Bidding will be conducted through open competitive bidding procedures using the non-discretionary pass/fail criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

4. Prospective bidders may obtain further information from CARLOS HILADO MEMORIAL STATE UNIVERSITY and inspect the Bidding Documents at the address given below during 8:00 A.M. to 5:00 P.M.

The BAC Secretariat
Brgy. Zone I, Mabini St.,
Talisay City, Negros Occidental

5. A complete set of Bidding Documents may be acquired by interested Bidders on September 11 – October 1, 2025 (10:00A.M.) from the given address and website(s) below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the maximum amount of Ten Thousand Pesos (Php 10,000.00) Only. The Procuring Entity shall allow the bidder to present its proof of payment for the fees.

LOT

NO. DESCRIPTION ABC/ITEM COST OF BIDDING DOCUMENTS

1 DELIVERY TRUCK 2,500,000.00 5,000.00

2 PASSENGER VAN AND VAN 3,450,000.00 5,000.00

6. The CHMSU will hold a Pre-Bid conference on 10:30 A.M., September 18, 2025 at Bidding Room, 2/F Supply and Property Management Bldg., Brgy. Zone 1, Mabini St., Talisay City, Negros Occidental and or through video conferencing or webcasting via Zoom Meeting with ID No. 540 036 7488, Meeting Password 091825, which shall be open to prospective bidders.

7. Bids must be duly received by the BAC Secretariat through (i) manual submission at the Bidding Room, 2/F Supply and Property Management Bldg., Brgy. Zone 1, Mabini St., Talisay City, Negros Occidental, (ii) online or electronic submission at bac.sec@chmsu.edu.ph or (iii) both on or before 10:00 A.M., October 1, 2025. Late bids shall not be accepted.

Bids may be submitted through electronic mail to bac.sec@chmsu.edu.ph provided that the bidding documents are compressed into two (2) separate archived folders (zip or rar format) and which each folder shall be labelled as "First Envelope_Name of Company_Project Reference Number" and "Second Envelope_Name of Company_Project Reference Number" and each is uniquely password-protected;

Bidders must submit the printed copies (Original, Copy 1 and Copy 2) of their bidding documents within 3 calendar days from bid opening.

8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14.

9. Bid opening shall be on 10:30 A.M., October 1, 2025, at the Bidding Room, 2/F Supply and Property Management Bldg., Brgy. Zone 1, Mabini St., Talisay City, Negros Occidental through Zoom Meeting ID No. 540 036 7488, Meeting Password 100125. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.

10. The Carlos Hilado Memorial State University reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA 9184, without thereby incurring any liability to the affected bidder or bidders.

11. For further information, please refer to:

MS. LIGAYA E. FUENTES, Ph.D.
Head-BAC Secretariat
Carlos Hilado Memorial State University
Brgy. Zone 1, Mabini St.,
Talisay City, Negros Occidental
Email Add.: bac.sec@chmsu.edu.ph
Telephone Nos.: (034) 454-0529; 454-0584 local 142
Mobile No.: 0920-5833046
Website: chmsu.edu.ph

12. You may visit the following websites:

For downloading of Bidding Documents: chmsu.edu.ph

For online bid submission: bac.sec@chmsu.edu.ph

ATTY. RICCI L. SIASON
BAC Vice-Chairperson

Line Items

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	LOT 1	Delivery Truck	1	Lot	2,500,000.00
2	LOT 2	Passenger Van and Van	1	Lot	3,450,000.00

Pre-bid Conference		
Date	Time	Venue
18/09/2025	10:30:00 AM	Bidding Room, 2/F Supply and Property Management Bldg., Brgy. Zone 1, Mabini St., Talisay City, Negros Occidental and or through video conferencing or webcasting via Zoom Meeting with ID No. 540 036 7488, Meeting Password 091825

Created by Rowena De la Vida Prado
Date Created 10/09/2025

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Carlos Hilado Memorial State University

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009184

DATE SEP 10 2025

2:11

Bids and Awards Committee

INVITATION TO BID FOR THE PROCUREMENT OF VARIOUS MOTOR VEHICLES FOR THE UNIVERSITY CHMSU 26-005-0910-G



1. The Carlos Hilado Memorial State University, through the Corporate Budget for the Contract of 2026 approved by the governing Board (GAA/MDS), intends to apply the sum of **FIVE MILLION NINE HUNDRED FIFTY THOUSAND PESOS & 00/100 (Php 5,950,000.00)** ONLY being the Approved Budget for the Contract (ABC) to payments under the contract for the **PROCUREMENT OF VARIOUS MOTOR VEHICLES FOR THE UNIVERSITY**. Bids received in excess of the ABC shall be automatically rejected at bid opening.

LOT NO.	DESCRIPTION	ABC/ITEM
1	DELIVERY TRUCK	2,500,000.00
2	PASSENGER VAN AND VAN	3,450,000.00
	TOTAL ABC	5,950,000.00

2. The Carlos Hilado Memorial State University now invites bids for the above Procurement Project. Delivery of the Services is required by **Sixty (60) calendar days upon receipt of Notice to Proceed**. Bidders should have completed, within two (2) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.

3. Bidding will be conducted through open competitive bidding procedures using the non-discretionary *pass/fail* criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act 9184.

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✉ bac.sec@chmsc.edu.ph
☎ (034) 712 0005 local 142
🌐 chmsc.edu.ph

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Bids and Awards Committee

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9. Bid opening shall be on **10:30 A.M., October 1, 2025**, at the **Bidding Room, 2/F Supply and Property Management Bldg., Brgy. Zone 1, Mabini St., Talisay City, Negros Occidental** through **Zoom Meeting ID No. 540 036 7488, Meeting Password 100125**. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
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ATTY. RICCI L. SIASON
BAC Vice-Chairperson



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Section II. Instructions to Bidders

Notes on the Instructions to Bidders

This Section on the Instruction to Bidders (ITB) provides the information necessary for bidders to prepare responsive bids, in accordance with the requirements of the Procuring Entity. It also provides information on bid submission, eligibility check, opening and evaluation of bids, post-qualification, and on the award of contract.

1. Scope of Bid

- a. The Procuring Entity, CARLOS HILADO MEMORIAL STATE UNIVERSITY wishes to receive Bids for the **PROCUREMENT OF VARIOUS MOTOR VEHICLES FOR THE UNIVERSITY** with identification number **CHMSU 26-005-0910-G**.

The Procurement Project (referred to herein as "Project") is composed of **Two (2) Lots**, the details of which are described in Section VII (Technical Specifications).

2. Funding Information

- 2.1. The GOP through the source of funding as indicated below for 2026 in the amount of **FIVE MILLION NINE HUNDRED FIFTY THOUSAND PESOS & 00/100 (Php 5,950,000.00) ONLY**.

- 2.2. The source of funding is:

NGA, the General Appropriations Act or Special Appropriations.

3. Bidding Requirements

The Bidding for the Project shall be governed by all the provisions of RA No. 9184 and its 2016 revised IRR, including its Generic Procurement Manuals and associated policies, rules and regulations as the primary source thereof, while the herein clauses shall serve as the secondary source thereof.

Any amendments made to the IRR and other GPPB issuances shall be applicable only to the ongoing posting, advertisement, or **IB** by the BAC through the issuance of a supplemental or bid bulletin.

The Bidder, by the act of submitting its Bid, shall be deemed to have verified and accepted the general requirements of this Project, including other factors that may affect the cost, duration and execution or implementation of the contract, project, or work and examine all instructions, forms, terms, and project requirements in the Bidding Documents.

4. Corrupt, Fraudulent, Collusive, and Coercive Practices

The Procuring Entity, as well as the Bidders and Suppliers, shall observe the highest standard of ethics during the procurement and execution of the contract. They or through an agent shall not engage in corrupt, fraudulent, collusive, coercive, and obstructive practices defined under Annex "I" of the 2016 revised IRR of RA No. 9184 or other integrity violations in competing for the Project.

5. Eligible Bidders

- 5.1. Only Bids of Bidders found to be legally, technically, and financially capable will be evaluated.
- 5.2. Foreign ownership exceeding those allowed under the rules may participate pursuant to:
- i. When a Treaty or International or Executive Agreement as provided in Section 4 of the RA No. 9184 and its 2016 revised IRR allow foreign bidders to participate;
 - ii. Citizens, corporations, or associations of a country, included in the list issued by the GPPB, the laws or regulations of which grant reciprocal rights or privileges to citizens, corporations, or associations of the Philippines;
 - iii. When the Goods sought to be procured are not available from local suppliers; or
 - iv. When there is a need to prevent situations that defeat competition or restrain trade.
- 5.3. Pursuant to Section 23.4.1.3 of the 2016 revised IRR of RA No.9184, the Bidder shall have an SLCC that is at least one (1) contract similar to the Project the value of which, adjusted to current prices using the PSA's CPI, must be at least equivalent to:
- a. For the procurement of Non-expendable Supplies and Services: The Bidder must have completed a single contract that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC.
- 5.4. The Bidders shall comply with the eligibility criteria under Section 23.4.1 of the 2016 IRR of RA No. 9184.

6. Origin of Goods

There is no restriction on the origin of goods other than those prohibited by a decision of the UN Security Council taken under Chapter VII of the Charter of the UN, subject to Domestic Preference requirements under ITB Clause 18.

7. Subcontracts

The Procuring Entity has prescribed that:

Subcontracting is not allowed.

8. Pre-Bid Conference

The Procuring Entity will hold a **Pre-Bid Conference** for this Project on **September 18, 2025, 10:30 A.M.** at the Bidding Rm., 2/F Supply and Property Management Bldg., CHMSU Talisay Campus and or through video conferencing or webcasting via **Zoom Meeting with ID No. 540 036 7488, Meeting Password 091825**, which shall be open to prospective bidders.

9. Clarification and Amendment of Bidding Documents

Prospective bidders may request for clarification on and/or interpretation of any part of the Bidding Documents. Such requests must be in writing and received by the Procuring Entity, either at its given address or through electronic mail indicated in the **IB**, at least ten (10) calendar days before the deadline set for the submission and receipt of Bids.

10. Documents comprising the Bid: Eligibility and Technical Components

- 10.1. The first envelope shall contain the eligibility and technical documents of the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.
- 10.2. The Bidder's SLCC as indicated in **ITB Clause 5.3** should have been completed within two (2) years prior to the deadline for the submission and receipt of bids.
- 10.3. If the eligibility requirements or statements, the bids, and all other documents for submission to the BAC are in foreign language other than English, it must be accompanied by a translation in English, which shall be authenticated by the appropriate Philippine foreign service establishment, post, or the equivalent office having jurisdiction over the foreign bidder's affairs in the Philippines. Similar to the required authentication above, for Contracting Parties to the Apostille Convention, only the translated documents shall be authenticated through an apostille pursuant to GPPB Resolution No. 13-2019 dated 23 May 2019. The English translation shall govern, for purposes of interpretation of the bid.

11. Documents comprising the Bid: Financial Component

- 11.1. The second bid envelope shall contain the financial documents for the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.
- 11.2. If the Bidder claims preference as a Domestic Bidder or Domestic Entity, a certification issued by DTI shall be provided by the Bidder in accordance with Section 43.1.3 of the 2016 revised IRR of RA No. 9184.
- 11.3. Any bid exceeding the ABC indicated in paragraph 1 of the **IB** shall not be accepted.

- 11.4. For Foreign-funded Procurement, a ceiling may be applied to bid prices provided the conditions are met under Section 31.2 of the 2016 revised IRR of RA No. 9184.
- 11.5. Financial proposals for single or multi-year Framework Agreement shall be submitted before the deadline of submission of bids as prescribed in the **IB**. For multi-year Framework Agreement, evaluation of the financial proposal during this stage is for purposes of determining eligibility and whether or not such financial proposal is within the ABC.

12. Bid Prices

- 12.1. Prices indicated on the Price Schedule shall be entered separately in the following manner:
- a. For Goods offered from within the Procuring Entity's country:
 - i. The price of the Goods quoted EXW (ex-works, ex-factory, ex-warehouse, ex-showroom, or off-the-shelf, as applicable);
 - ii. The cost of all customs duties and sales and other taxes already paid or payable;
 - iii. The cost of transportation, insurance, and other costs incidental to delivery of the Goods to their final destination; and
 - iv. The price of other (incidental) services, if any, listed in e.
 - b. For Goods offered from abroad:
 - i. Unless otherwise stated in the **BDS**, the price of the Goods shall be quoted delivered duty paid (DDP) with the place of destination in the Philippines as specified in the **BDS**. In quoting the price, the Bidder shall be free to use transportation through carriers registered in any eligible country. Similarly, the Bidder may obtain insurance services from any eligible source country.
 - ii. The price of other (incidental) services, if any, as listed in **Section VII (Technical Specifications)**.

13. Bid and Payment Currencies

- 13.1. For Goods that the Bidder will supply from outside the Philippines, the bid prices may be quoted in the local currency or tradeable currency accepted by the BSP at the discretion of the Bidder. However, for purposes of bid evaluation, Bids denominated in foreign currencies, shall be converted to Philippine currency based

on the exchange rate as published in the BSP reference rate bulletin on the day of the bid opening.

13.2. Payment of the contract price shall be made in:

a. Philippine Pesos.

14. Bid Security

14.1. The Bidder shall submit a Bid Securing Declaration¹ or any form of Bid Security in the amount indicated in the **BDS**, which shall be not less than the percentage of the ABC in accordance with the schedule in the **BDS**.

14.2. The Bid and bid security shall be valid until **January 30, 2026**. Any Bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.

15. Sealing and Marking of Bids

Each Bidder shall submit one copy of the first and second components of its Bid.

The Procuring Entity may request additional hard copies and/or electronic copies of the Bid. However, failure of the Bidders to comply with the said request shall not be a ground for disqualification.

If the Procuring Entity allows the submission of bids through online submission or any other electronic means, the Bidder shall submit an electronic copy of its Bid, which must be digitally signed. An electronic copy that cannot be opened or is corrupted shall be considered non-responsive and, thus, automatically disqualified.

16. Deadline for Submission of Bids

16.1. The Bidders shall submit on the specified date and time and either at its physical address or through online submission as indicated in paragraph 7 of the **IB**.

17. Opening and Preliminary Examination of Bids

17.1. The BAC shall open the Bids in public at the time, on the date, and at the place specified in paragraph 9 of the **IB**. The Bidders' representatives who are present shall sign a register evidencing their attendance. In case videoconferencing, webcasting or other similar technologies will be used, attendance of participants shall likewise be recorded by the BAC Secretariat.

¹ In the case of Framework Agreement, the undertaking shall refer to entering into contract with the Procuring Entity and furnishing of the performance security or the performance securing declaration within ten (10) calendar days from receipt of Notice to Execute Framework Agreement.

In case the Bids cannot be opened as scheduled due to justifiable reasons, the rescheduling requirements under Section 29 of the 2016 revised IRR of RA No. 9184 shall prevail.

- 17.2. The preliminary examination of bids shall be governed by Section 30 of the 2016 revised IRR of RA No. 9184.

18. Domestic Preference

- 18.1. The Procuring Entity will grant a margin of preference for the purpose of comparison of Bids in accordance with Section 43.1.2 of the 2016 revised IRR of RA No. 9184.

19. Detailed Evaluation and Comparison of Bids

- 19.1. The Procuring BAC shall immediately conduct a detailed evaluation of all Bids rated "*passed*," using non-discretionary pass/fail criteria. The BAC shall consider the conditions in the evaluation of Bids under Section 32.2 of the 2016 revised IRR of RA No. 9184.
- 19.2. If the Project allows partial bids, bidders may submit a proposal on any of the lots or items, and evaluation will be undertaken on a per lot or item basis, as the case maybe. In this case, the Bid Security as required by ITB Clause 15 shall be submitted for each lot or item separately.
- 19.3. The descriptions of the lots or items shall be indicated in **Section VII (Technical Specifications)**, although the ABCs of these lots or items are indicated in the **BDS** for purposes of the NFCC computation pursuant to Section 23.4.2.6 of the 2016 revised IRR of RA No. 9184. The NFCC must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder.
- 19.4. The Project shall be awarded as follows:

One Project having several items grouped into several lots, which shall be awarded as separate contracts per lot.
- 19.5. Except for bidders submitting a committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation, all Bids must include the NFCC computation pursuant to Section 23.4.1.4 of the 2016 revised IRR of RA No. 9184, which must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder. For bidders submitting the committed Line of Credit, it must be at least equal to ten percent (10%) of the ABCs for all the lots or items participated in by the prospective Bidder.

20. Post-Qualification

Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that it submitted the Lowest Calculated Bid. The Bidder shall submit its latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (eFPS) and other appropriate licenses and permits required by law and stated in the **BDS**.

21. Signing of the Contract

- 21.1. The documents required in Section 37.2 of the 2016 revised IRR of RA No. 9184 shall form part of the Contract. Additional Contract documents are indicated in the **BDS**.

Section III. Bid Data Sheet

Notes on the Bid Data Sheet

The Bid Data Sheet (BDS) consists of provisions that supplement, amend, or specify in detail, information, or requirements included in the ITB found in Section II, which are specific to each procurement.

This Section is intended to assist the Procuring Entity in providing the specific information in relation to corresponding clauses in the ITB and has to be prepared for each specific procurement.

The Procuring Entity should specify in the BDS information and requirements specific to the circumstances of the Procuring Entity, the processing of the procurement, and the bid evaluation criteria that will apply to the Bids. In preparing the BDS, the following aspects should be checked:

- a. Information that specifies and complements provisions of the ITB must be incorporated.
- b. Amendments and/or supplements, if any, to provisions of the ITB as necessitated by the circumstances of the specific procurement, must also be incorporated.

Bid Data Sheet

ITB Clause													
5.3	For this purpose, contracts similar to the Project shall be: a. PROCUREMENT OF VARIOUS MOTOR VEHICLES FOR THE UNIVERSITY b. completed within two (2) years prior to the deadline for the submission and receipt of bids.												
7.1	Subcontracting is not allowed.												
12	The price of the Goods shall be quoted DDP or the applicable International Commercial Terms (INCOTERMS) for this Project.												
14.1	The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts: a. The amount of not less than <i>two percent (2%) of ABC</i> , if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit; or b. The amount of not less than <i>five percent (5%) of ABC</i> , if bid security is in Surety Bond.												
19.3	<table><tr><td>LOT NO.</td><td>DESCRIPTION</td><td>ABC/ITEM (Php)</td></tr><tr><td>1</td><td>DELIVERY TRUCK</td><td>2,500,000.00</td></tr><tr><td>2</td><td>PASSENGER VAN AND VAN</td><td>3,450,000.00</td></tr><tr><td></td><td>TOTAL ABC</td><td>5,950,000.00</td></tr></table>	LOT NO.	DESCRIPTION	ABC/ITEM (Php)	1	DELIVERY TRUCK	2,500,000.00	2	PASSENGER VAN AND VAN	3,450,000.00		TOTAL ABC	5,950,000.00
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	TOTAL ABC	5,950,000.00											
20.2	Latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (eFPS).												
21.2	No further instructions.												

Section IV. General Conditions of Contract

Notes on the General Conditions of Contract

The General Conditions of Contract (GCC) in this Section, read in conjunction with the Special Conditions of Contract in Section V and other documents listed therein, should be a complete document expressing all the rights and obligations of the parties.

Matters governing performance of the Supplier, payments under the contract, or matters affecting the risks, rights, and obligations of the parties under the contract are included in the GCC and Special Conditions of Contract.

Any complementary information, which may be needed, shall be introduced only through the Special Conditions of Contract.

1. Scope of Contract

This Contract shall include all such items, although not specifically mentioned, that can be reasonably inferred as being required for its completion as if such items were expressly mentioned herein. All the provisions of RA No. 9184 and its 2016 revised IRR, including the Generic Procurement Manual, and associated issuances, constitute the primary source for the terms and conditions of the Contract, and thus, applicable in contract implementation. Herein clauses shall serve as the secondary source for the terms and conditions of the Contract.

This is without prejudice to Sections 74.1 and 74.2 of the 2016 revised IRR of RA No. 9184 allowing the GPPB to amend the IRR, which shall be applied to all procurement activities, the advertisement, posting, or invitation of which were issued after the effectivity of the said amendment.

Additional requirements for the completion of this Contract shall be provided in the **Special Conditions of Contract (SCC)**.

2. Advance Payment and Terms of Payment

- 2.1. Advance payment of the contract amount is provided under Annex "D" of the revised 2016 IRR of RA No. 9184.
- 2.2. The Procuring Entity is allowed to determine the terms of payment on the partial or staggered delivery of the Goods procured, provided such partial payment shall correspond to the value of the goods delivered and accepted in accordance with prevailing accounting and auditing rules and regulations. The terms of payment are indicated in the SCC.

3. Performance Security

Within ten (10) calendar days from receipt of the Notice of Award by the Bidder from the Procuring Entity but in no case later than prior to the signing of the Contract by both parties, the successful Bidder shall furnish the performance security in any of the forms prescribed in Section 39 of the 2016 revised IRR of RA No. 9184.

4. Inspection and Tests

The Procuring Entity or its representative shall have the right to inspect and/or to test the Goods to confirm their conformity to the Project specifications at no extra cost to the Procuring Entity in accordance with the Generic Procurement Manual. In addition to tests in the SCC, **Section IV (Technical Specifications)** shall specify what inspections and/or tests the Procuring Entity requires, and where they are to be conducted. The Procuring Entity shall notify the Supplier in writing, in a timely manner, of the identity of any representatives retained for these purposes.

All reasonable facilities and assistance for the inspection and testing of Goods, including access to drawings and production data, shall be provided by the Supplier to the authorized inspectors at no charge to the Procuring Entity.

5. Warranty

- 6.1. In order to assure that manufacturing defects shall be corrected by the Supplier, a warranty shall be required from the Supplier as provided under Section 62.1 of the 2016 revised IRR of RA No. 9184.
- 6.2. The Procuring Entity shall promptly notify the Supplier in writing of any claims arising under this warranty. Upon receipt of such notice, the Supplier shall, repair or replace the defective Goods or parts thereof without cost to the Procuring Entity, pursuant to the Generic Procurement Manual.

6. Liability of the Supplier

The Supplier's liability under this Contract shall be as provided by the laws of the Republic of the Philippines.

If the Supplier is a joint venture, all partners to the joint venture shall be jointly and severally liable to the Procuring Entity.

Section V. Special Conditions of Contract

Notes on the Special Conditions of Contract

Similar to the BDS, the clauses in this Section are intended to assist the Procuring Entity in providing contract-specific information in relation to corresponding clauses in the GCC found in Section IV.

The Special Conditions of Contract (SCC) complement the GCC, specifying contractual requirements linked to the special circumstances of the Procuring Entity, the Procuring Entity's country, the sector, and the Goods purchased. In preparing this Section, the following aspects should be checked:

- a. Information that complements provisions of the GCC must be incorporated.
- b. Amendments and/or supplements to provisions of the GCC as necessitated by the circumstances of the specific purchase, must also be incorporated.

However, no special condition which defeats or negates the general intent and purpose of the provisions of the GCC should be incorporated herein.

Special Conditions of Contract

GCC Clause	
1	Delivery and Documents – For purposes of the Contract, “EXW,” “FOB,” “FCA,” “CIF,” “CIP,” “DDP” and other trade terms used to describe the obligations of the parties shall have the meanings assigned to them by the current edition of INCOTERMS published by the International Chamber of Commerce, Paris. The Delivery terms of this Contract shall be as follows: <i>[For Goods supplied from abroad, state:]</i> “The delivery terms applicable to the Contract are DDP delivered to Carlos Hilado Memorial State University – Talisay Campus, Talisay City, Negros Occidental in accordance with INCOTERMS.” <i>[For Goods supplied from within the Philippines, state:]</i> “The delivery terms applicable to this Contract are delivered Carlos Hilado Memorial State University – Talisay Campus, Talisay City, Negros Occidental. Risk and title will pass from the Supplier to the Procuring Entity upon receipt and final acceptance of the Goods at their final destination.” Delivery of the Goods shall be made by the Supplier in accordance with the terms specified in Section VI (Schedule of Requirements). For purposes of this Clause the Procuring Entity’s Representative at the Project Site is Mr. Leonard A. Guilaran, CPA, MBA, Supply Officer. Incidental Services – The Supplier is required to provide all of the following services, including additional services, if any, specified in Section VI. Schedule of Requirements: a. performance or supervision of on-site assembly and/or start-up of the supplied Goods; b. furnishing of tools required for assembly and/or maintenance of the supplied Goods; c. furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied Goods; d. performance or supervision or maintenance and/or repair of the supplied Goods, for a period of time agreed by the parties, provided that this service shall not relieve the Supplier of any warranty obligations under this Contract; and

- e. training of the Procuring Entity's personnel, at the Supplier's plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied Goods.

The Contract price for the Goods shall include the prices charged by the Supplier for incidental services and shall not exceed the prevailing rates charged to other parties by the Supplier for similar services.

Spare Parts –

The Supplier is required to provide all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the Supplier:

- a. such spare parts as the Procuring Entity may elect to purchase from the Supplier, provided that this election shall not relieve the Supplier of any warranty obligations under this Contract; and
- b. in the event of termination of production of the spare parts:
 - i. advance notification to the Procuring Entity of the pending termination, in sufficient time to permit the Procuring Entity to procure needed requirements; and
 - ii. following such termination, furnishing at no cost to the Procuring Entity, the blueprints, drawings, and specifications of the spare parts, if requested.

The spare parts and other components required are listed in **Section VI (Schedule of Requirements)** and the cost thereof are included in the contract price.

The Supplier shall carry sufficient inventories to assure ex-stock supply of consumable spare parts or components for the Goods for a period of one (1) year.

Spare parts or components shall be supplied as promptly as possible, but in any case, within fifteen (15) days of placing the order.

	Packaging – The Supplier shall provide such packaging of the Goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in this Contract. The packaging shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packaging case size and weights shall take into consideration, where appropriate, the remoteness of the Goods’ final destination and the absence of heavy handling facilities at all points in transit. The packaging, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the Contract, including additional requirements, if any, specified below, and in any subsequent instructions ordered by the Procuring Entity. The outer packaging must be clearly marked on at least four (4) sides as follows: Name of the Procuring Entity Name of the Supplier Contract Description Final Destination Gross weight Any special lifting instructions Any special handling instructions Any relevant HAZCHEM classifications
	A packaging list identifying the contents and quantities of the package is to be placed on an accessible point of the outer packaging if practical. If not practical the packaging list is to be placed inside the outer packaging but outside the secondary packaging. Transportation – Where the Supplier is required under Contract to deliver the Goods CIF, CIP, or DDP, transport of the Goods to the port of destination or such other named place of destination in the Philippines, as shall be specified in this Contract, shall be arranged and paid for by the Supplier, and the cost thereof shall be included in the Contract Price. Where the Supplier is required under this Contract to transport the Goods to a specified place of destination within the Philippines, defined as the Project Site, transport to such place of destination in the Philippines, including insurance and storage, as shall be specified in this Contract, shall be arranged by the Supplier, and related costs shall be included in the contract price.

	Where the Supplier is required under Contract to deliver the Goods CIF, CIP or DDP, Goods are to be transported on carriers of Philippine registry. In the event that no carrier of Philippine registry is available, Goods may be shipped by a carrier which is not of Philippine registry provided that the Supplier obtains and presents to the Procuring Entity certification to this effect from the nearest Philippine consulate to the port of dispatch. In the event that carriers of Philippine registry are available but their schedule delays the Supplier in its performance of this Contract the period from when the Goods were first ready for shipment and the actual date of shipment the period of delay will be considered force majeure. The Procuring Entity accepts no liability for the damage of Goods during transit other than those prescribed by INCOTERMS for DDP deliveries. In the case of Goods supplied from within the Philippines or supplied by domestic Suppliers risk and title will not be deemed to have passed to the Procuring Entity until their receipt and final acceptance at the final destination. Intellectual Property Rights – The Supplier shall indemnify the Procuring Entity against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the Goods or any part thereof.
2.2	The terms of payment shall be as follows: The terms of payment : 30 days
4	The inspections and tests that will be conducted are: Inspection as to the Quality, Quantity, and Specifications of the items delivered.

Section VI. Schedules of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

Item #	Description	Quantity	Total	Delivered, Weeks/Months
	LOT 1 - DELIVERY TRUCK			
1	DELIVERY TRUCK, Canter Type	1	1	
	Description: Truck with up to 6 wheels with gross vehicle weight not exceeding 16,880 kilograms			
	Drive Type: 4x2			
	Engine displacement: 2,900–4,000 cc			
	Engine Type: 4-cylinder, 4-stroke, water-cooled, turbocharged diesel engine, with 16-valve configuration (DOHC or equivalent)			
	Fuel Type: Diesel			
	Transmission Range: 5-speed/ 6-Speed M/T			
	Max Power: 122-152 hp at 2,600–3,500 rpm			
	Max Torque: 300–420 Nm at 1,300–2,200 rpm			
	Engine Speed: 1300 - 3500 rpm			
	Fuel Capacity: 90-110L			
	Suspension: Leaf springs with shock absorbers front/rear			
	Single-cab, cargo/dropside configuration			
	Dimension:			
	Length: 5,700 mm – 6,300 mm,			
	Width: 2,000 mm – 2,040 mm,			
	Height: 2,100 mm – 2,500 mm			
	Steering: Hydraulic power steering, tilt & telescopic			
	Wheelbase: 3,300–3,800 mm			
	Minimum Features: Air Conditioning System, Multi-Information Display, AM/FM Radio with USB or AUX Input, Halogen Headlamps, Manual Locking System, Vinyl Seat Material, Adjustable Driver's Seat, Sun Visors, 12V Power Outlet			
	Gross Payload: 2,000 - 3,000 kgs			
	Color: White or Gray (depending on the color chart available for winning model)			
	Sub-ABC = PhP 2,500,000.00			
	LOT 2 - PASSENGER VAN AND VAN			
2	PASSENGER VAN	1	1	
	Description: A large four-wheel enclosed vehicle Intended for conveying passengers and/or hauling cargo, having four (4) doors [two side doors for the driver and front passengers, one (1) or two (2) passenger side sliding doors, and a tailgate]. The seating capacity is not less than 10 passengers, including the driver.			
	It has several rows of folding or removable seats behind the front passenger seat. It has no luggage compartment but an expandable area at the rear which can be used for luggage, cargoes, etc.			
	Engine displacement not exceeding 3000 cc for diesel			
	Engine Type: 4-Cylinder, In-line, 4-Stroke, Water-cooled, 16-Valve DOHC			
	Fuel Type: Diesel			
	Transmission Range: 5 to 6-Speed Manual Transmission (M/T)			
	Maximum Output: 129–176 ps @ 2,600–3,600 rpm			
	Maximum Torque: 300–450 Nm @ 1,200–2,600 rpm			
	Fuel Capacity: 65–80 liters			
	Front & Rear Suspension: Manufacturer-standard for passenger transport (leaf spring or coil spring combinations acceptable)			
	Brakes: Front ventilated disc brakes, rear drum brakes or equivalent			
	Steering: Power Steering with Tilt Adjustment			
	Min. Ground Clearance: 175 mm – 220 mm			
	Dimensions:			
	Length: 4,700 mm – 6,000 mm			

	Width: 1,700 mm – 2,050 mm			
	Height: 1,900 mm – 2,400 mm			
	Minimum Features: Anti-lock Brake System (ABS), Immobilizer & Security Alarm, Electronic Door Locks & Speed-sensing, Cruise Control (if available), Rear Parking Sensors with Reverse Camera, Dual A/C system, All Powered Windows, Steering wheel Audio Control, 8” Touchscreen with Andriod Auto / Apple CarPlay, AM/FM/USB/Bluetooth, 6-speaker system, Fabric or Vinyl Seats, 12V Accessory Outlet			
	Color: White or Gray (depending on the color chart available for winning model)			
3	VAN	1	1	
	Description: A fully enclosed four-wheel general purpose utility vehicle with two (2) compartments:			
	(I) the front cabin/cab with two (2) side doors seating three (3) passengers, including the driver, on a full width seat, and (II) the rear deck accommodating not less than 8 passengers with facing collapsible bench seats accessible through rear door(s).			
	Engine displacement not exceeding 2500 cc for gasoline and 2800 cc for diesel			
	Engine Type: 4-Cylinder, Inline, 4-Stroke, 16-Valve DOHC (or equivalent), Water-cooled			
	Fuel Type: Diesel/Gasoline			
	Transmission Range: 5-Speed Manual, equipped with variable nozzle turbocharger and Intercooler			
	Maximum Output: 148–150 hp for diesel variant, ≥95 hp for gasoline variant			
	Maximum Torque: 343–350 Nm @ 1,400–2,800 rpm for diesel variant, ≥130Nm for gasoline variant			
	Fuel Capacity: 40–70 liters			
	Suspension: Independent Front Suspension (IFS), coil spring type, Rigid Leaf Spring			
	Brakes: Front Ventilated Disc, Rear Drum Type (or equivalent)			
	Steering: Power Steering, Tilt-Adjustable Steering Wheel			
	Dimensions:			
	Length: 4,200 mm – 5,900 mm			
	Width: 1,650 mm – 2,000 mm			
	Height: 1,900 mm – 2,400 mm			
	Minimum Features: Foldable Bench Seats (Rear), Front Air Conditioning System, Rear Air Conditioning System preferred but not required, Overhead or Side-Mounted Grab Rails			
	Audio System: AM/FM, USB, Bluetooth, Power Steering			
	Tilt-Adjustable Steering Wheel, Fabric or Vinyl Upholstery			
	Headlamps, Rear Combination Lamps, Dual Front Airbags (preferred)			
	Anti-lock Braking System (ABS) (preferred), 12V Accessory Power Outlet			
	Vinyl/Rubber Flooring, Reinforced Steel Body Construction			
	Color: White or Gray (depending on the color chart available for winning model)			
	Sub-ABC = PhP 3,450,000.00			
	-x-x-x-x-x-x-x-x-x-x-nothing follows-x-x-x-x-x-x-x-x-x-x-			
	TOTAL ABC = Php 5,950,000.00			
	PR # 26-005-0902 09-02-2025/Engr. C. Jamillo			
	MDS 005-101-26-01 01-02-2026			
	Note: All Items should be delivered within Sixty (60) calenday days upon receipt of notice to proceed.			

Section VII. Technical Specifications

Item	Specification	Statement of Compliance
		Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of ITB Clause 3.1(a.2) and/or GCC Clause 2.1(a.2).
	LOT 1 - DELIVERY TRUCK	
1	DELIVERY TRUCK, Canter Type	
	Description: Truck with up to 6 wheels with gross vehicle weight not exceeding 16,880 kilograms	
	Drive Type: 4x2	
	Engine displacement: 2,900–4,000 cc	
	Engine Type: 4-cylinder, 4-stroke, water-cooled, turbocharged diesel engine, with 16-valve configuration (DOHC or equivalent)	
	Fuel Type: Diesel	
	Transmission Range: 5-speed/ 6-Speed M/T	
	Max Power: 122-152 hp at 2,600–3,500 rpm	
	Max Torque: 300-420 Nm at 1,300–2,200 rpm	
	Engine Speed: 1300 - 3500 rpm	
	Fuel Capacity: 90-110L	
	Suspension: Leaf springs with shock absorbers front/rear	
	Single-cab, cargo/dropside configuration	
	Dimension:	
	Length: 5,700 mm – 6,300 mm,	
	Width: 2,000 mm – 2,040 mm,	
	Height: 2,100 mm – 2,500 mm	
	Steering: Hydraulic power steering, tilt & telescopic	
	Wheelbase: 3,300–3,800 mm	
	Minimum Features: Air Conditioning System, Multi-Information Display, AM/FM Radio with USB or AUX Input, Halogen Headlamps, Manual Locking System, Vinyl Seat Material, Adjustable Driver's Seat, Sun Visors, 12V Power Outlet	
	Gross Payload: 2,000 - 3,000 kgs	
	Color: White or Gray (depending on the color chart available for winning model)	
	Sub-ABC = PhP 2,500,000.00	
	LOT 2 - PASSENGER VAN AND VAN	
2	PASSENGER VAN	
	Description: A large four-wheel enclosed vehicle intended for	

	conveying passengers and/or hauling cargo, having four (4) doors [two side doors for the driver and front passengers, one (1) or two (2) passenger side sliding doors, and a tailgate]. The seating capacity is not less than 10 passengers, including the driver. It has several rows of folding or removable seats behind the front passenger seat. It has no luggage compartment but an expandable area at the rear which can be used for luggage, cargoes, etc.	
	Engine displacement not exceeding 3000 cc for diesel	
	Engine Type: 4-Cylinder, In-line, 4-Stroke, Water-cooled, 16-Valve DOHC	
	Fuel Type: Diesel	
	Transmission Range: 5 to 6-Speed Manual Transmission (M/T)	
	Maximum Output: 129–176 ps @ 2,600–3,600 rpm	
	Maximum Torque: 300–450 Nm @ 1,200–2,600 rpm	
	Fuel Capacity: 65–80 liters	
	Front & Rear Suspension: Manufacturer-standard for passenger transport (leaf spring or coil spring combinations acceptable)	
	Brakes: Front ventilated disc brakes, rear drum brakes or equivalent	
	Steering: Power Steering with Tilt Adjustment	
	Min. Ground Clearance: 175 mm – 220 mm	
	Dimensions:	
	Length: 4,700 mm – 6,000 mm	
	Width: 1,700 mm – 2,050 mm	
	Height: 1,900 mm – 2,400 mm	
	Minimum Features: Anti-lock Brake System (ABS), Immobilizer & Security Alarm, Electronic Door Locks & Speed-sensing, Cruise Control (if available), Rear Parking Sensors with Reverse Camera, Dual A/C system, All Powered Windows, Steering wheel Audio Control, 8" Touchscreen with Andriod Auto / Apple CarPlay, AM/FM/USB/Bluetooth, 6-speaker system, Fabric or Vinyl Seats, 12V Accessory Outlet	
	Color: White or Gray (depending on the color chart available for winning model)	
3	VAN	
	Description: A fully enclosed four-wheel general purpose utility vehicle with two (2) compartments:	
	(i) the front cabin/cab with two (2) side doors seating three (3) passengers, including the driver, on a full width seat, and (ii) the rear deck accommodating not less than 8 passengers with facing collapsible bench seats accessible through rear door(s).	
	Engine displacement not exceeding 2500 cc for gasoline and 2800 cc for diesel	
	Engine Type: 4-Cylinder, Inline, 4-Stroke, 16-Valve DOHC (or equivalent), Water-cooled	
	Fuel Type: Diesel/Gasoline	
	Transmission Range: 5-Speed Manual, equipped with variable nozzle turbocharger and Intercooler	
	Maximum Output: 148–150 hp for diesel variant, ≥95 hp for gasoline variant	
	Maximum Torque: 343–350 Nm @ 1,400–2,800 rpm for diesel variant, ≥130Nm for gasoline variant	
	Fuel Capacity: 40–70 liters	
	Suspension: Independent Front Suspension (IFS), coil spring type, Rigid Leaf Spring	
	Brakes: Front Ventilatted Disc, Rear Drum Type (or equivalent)	
	Steering: Power Steering, Tilt-Adjustable Steering Wheel	
	Dimensions:	
	Length: 4,200 mm – 5,900 mm	
	Width: 1,650 mm – 2,000 mm	
	Height: 1,900 mm – 2,400 mm	
	Minimum Features: Foldable Bench Seats (Rear), Front Air Conditioning System, Rear Air Conditioning System preferred but not required, Overhead or Side-Mounted Grab Rails	
	Audio System: AM/FM, USB, Bluetooth, Power Steering	
	Tilt-Adjustable Steering Wheel, Fabric or Vinyl Upholstery	
	Headlamps, Rear Combination Lamps, Dual Front Airbags (preferred)	
	Anti-lock Braking System (ABS) (preferred), 12V Accessory Power	

	Outlet	
	Vinyl/Rubber Flooring, Reinforced Steel Body Construction	
	Color: White or Gray (depending on the color chart available for winning model)	
	Sub-ABC = Php 3,450,000.00	
	-x-x-x-x-x-x-x-x-x-x-nothing follows-x-x-x-x-x-x-x-x-x-x-	
	TOTAL ABC = Php 5,950,000.00	
	PR # 26-005-0902 09-02-2025/Engr. C. Jamilio	
	MDS 005-101-26-01 01-02-2026	



**CARLOS HILADO MEMORIAL STATE UNIVERSITY
BIDS AND AWARDS COMMITTEE**

Talisay City, Negros Occidental
Tel. Nos.: (034) 454-0529; 454-0584 Local 142
Mobile No.: 0920-5833046

Project Reference No: **CHMSU 26-005-0910-G**
Name of the Project: **PROCUREMENT OF VARIOUS MOTOR VEHICLES**
Location of the Project: **TALISAY CAMPUS**

page 1 of 3

BILL OF QUANTITIES

Date: _____

Item No.	Qty	Unit	ARTICLES and DESCRIPTION	Unit Price	Total Price
			LOT 1 - DELIVERY TRUCK		
1	1	unit	DELIVERY TRUCK, Canter Type		
			Description: Truck with up to 6 wheels with gross vehicle weight not exceeding 16,880 kilograms		
			Drive Type: 4x2		
			Engine displacement: 2,900–4,000 cc		
			Engine Type: 4-cylinder, 4-stroke, water-cooled, turbocharged diesel engine, with 16-valve configuration (DOHC or equivalent)		
			Fuel Type: Diesel		
			Transmission Range: 5-speed/ 6-Speed M/T		
			Max Power: 122-152 hp at 2,600–3,500 rpm		
			Max Torque: 300-420 Nm at 1,300–2,200 rpm		
			Engine Speed: 1300 - 3500 rpm		
			Fuel Capacity: 90-110L		
			Suspension: Leaf springs with shock absorbers front/rear		
			Single-cab, cargo/dropside configuration		
			Dimension:		
			Length: 5,700 mm – 6,300 mm,		
			Width: 2,000 mm – 2,040 mm,		
			Height: 2,100 mm – 2,500 mm		
			Steering: Hydraulic power steering, tilt & telescopic		
			Wheelbase: 3,300–3,800 mm		
			Minimum Features: Air Conditioning System, Multi-Information Display, AM/FM Radio with USB or AUX Input, Halogen Headlamps, Manual Locking System, Vinyl Seat Material, Adjustable Driver's Seat, Sun Visors, 12V Power Outlet		
			Gross Payload: 2,000 - 3,000 kgs		
			Color: White or Gray (depending on the color chart available for winning model)		
			Sub-ABC = PhP 2,500,000.00		
			LOT 2 - PASSENGER VAN AND VAN		
2	1	unit	PASSENGER VAN		
			Description: A large four-wheel enclosed vehicle intended for conveying passengers and/or hauling cargo, having four (4) doors [two side doors for the driver and front passengers, one (1) or two (2) passenger side sliding doors, and a tailgate]. The seating capacity is not less than 10 passengers, including the driver. It has several rows of folding or removable seats behind the front passenger seat. It has no luggage compartment but an expandable area at the rear which can be used for luggage, cargoes, etc.		

Signature of Bidder
Name of Firm
Date



CARLOS HILADO MEMORIAL STATE UNIVERSITY
BIDS AND AWARDS COMMITTEE
Talisay City, Negros Occidental
Tel. Nos.: (034) 454-0529; 454-0584 Local 142
Mobile No.: 0920-5833046

Project Reference No: **CHMSU 26-005-0910-G**
Name of the Project: **PROCUREMENT OF VARIOUS MOTOR VEHICLES**
Location of the Project: **TALISAY CAMPUS**

page 2 of 3

BILL OF QUANTITIES

Date: _____

Item No.	Qty	Unit	ARTICLES and DESCRIPTION	Unit Price	Total Price
			Engine displacement not exceeding 3000 cc for diesel		
			Engine Type: 4-Cylinder, In-line, 4-Stroke, Water-cooled, 16-Valve DOHC		
			Fuel Type: Diesel		
			Transmission Range: 5 to 6-Speed Manual Transmission (M/T)		
			Maximum Output: 129–176 ps @ 2,600–3,600 rpm		
			Maximum Torque: 300–450 Nm @ 1,200–2,600 rpm		
			Fuel Capacity: 65–80 liters		
			Front & Rear Suspension: Manufacturer-standard for passenger transport (leaf spring or coil spring combinations acceptable)		
			Brakes: Front ventilated disc brakes, rear drum brakes or equivalent		
			Steering: Power Steering with Tilt Adjustment		
			Min. Ground Clearance: 175 mm – 220 mm		
			Dimensions:		
			Length: 4,700 mm – 6,000 mm		
			Width: 1,700 mm – 2,050 mm		
			Height: 1,900 mm – 2,400 mm		
			Minimum Features: Anti-lock Brake System (ABS), Immobilizer & Security Alarm, Electronic Door Locks & Speed-sensing, Cruise Control (if available), Rear Parking Sensors with Reverse Camera, Dual A/C system, All Powered Windows, Steering wheel Audio Control, 8" Touchscreen with Andriod Auto / Apple CarPlay, AM/FM/USB/Bluetooth, 6-speaker system, Fabric or Vinyl Seats, 12V Accessory Outlet		
			Color: White or Gray (depending on the color chart available for winning model)		
3	1	unit	VAN		
			Description: A fully enclosed four-wheel general purpose utility vehicle with two (2) compartments:		
			(i) the front cabin/cab with two (2) side doors seating three (3) passengers, including the driver, on a full width seat, and (ii) the rear deck accommodating not less than 8 passengers with facing collapsible bench seats accessible through rear door(s).		
			Engine displacement not exceeding 2500 cc for gasoline and 2800 cc for diesel		
			Engine Type: 4-Cylinder, Inline, 4-Stroke, 16-Valve DOHC (or equivalent), Water-cooled		
			Fuel Type: Diesel/Gasoline		
			Transmission Range: 5-Speed Manual, equipped with variable nozzle turbocharger and intercooler		

Signature of Bidder _____
Name of Firm _____
Date _____



**CARLOS HILADO MEMORIAL STATE UNIVERSITY
BIDS AND AWARDS COMMITTEE**

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page 3 of 3

BILL OF QUANTITIES

Date: _____

[illegible]

Signature of Bidder _____
Name of Firm _____
Date _____

Terms of Reference

Section	Details
1.0 Project Title	Procurement of 3 Units Motor Vehicles for Carlos Hilado Memorial State University for 2026
2.0 Scope of Work and General Requirements	
2.1 Vehicle Provision	The selected supplier shall provide brand-new motor vehicles with brand new rolling chassis and body in strict compliance with the specifications enumerated in Section 3 of this TOR. All units must be of at least 2025 models and free from any defect, tampering, or prior registration.
2.2 Delivery, Documentation, Registration, and Training	The supplier shall be responsible for the complete and secure delivery of the motor vehicles to CHMSU within the period stipulated under Section 4. The following requirements must be fulfilled: a) Completion of all necessary LTO registrations for a minimum of three (3) years b) Provision of comprehensive and TPL insurance coverage from GSIS valid for at least one (1) year c) Submission of relevant documents including, but not limited to, maintenance manuals, sales invoices, delivery receipts, warranty booklets, and Certificate of Registration d) Delivery of vehicles in roadworthy condition with full fuel tank and operational accessories e) Conduct of end-user training and orientation on basic operation, maintenance, and safety handling for university personnel.
2.3 Warranty and After-Sales Preventive Maintenance Support	
2.3.1 Warranty Coverage	Each vehicle must be covered by a comprehensive warranty of not less than three (3) years or 100,000 kilometer run whichever comes first, addressing manufacturer defects and performance-related issues.
2.3.2 Preventive Maintenance Services (PMS)	A total of two (2) years or 20,000 kilometers of free PMS shall be provided, whichever comes first. PMS shall include: a) Regular scheduled maintenance services (e.g., oil and filter changes, brake inspections, tire rotation) b) Inspection and service of engine, transmission, suspension, and safety systems c) Coverage of all warranty services arising from manufacturer defects d) Maintenance records, service logs, and certifications e) Any other services necessary to ensure the vehicles remain in optimal and roadworthy condition throughout the warranty period.

2.3.3 After Sales Service	The Supplier should have an accredited service center in Negros Occidental, particularly near Talisay City.
2.4 Special Inclusions	a) 1 Year Comprehensive Insurance & TPL Insurance from GSIS b) 3 years LTO Registration c) Temporary Red Plate d) Medium Translucency Glass Tint (all sides) e) Seat Cover & Matting (all seats) f) Early Warning Device & Fire Extinguisher g) Tools & Jack h) One Spare Tire i) Full Tank Fuel j) Logo and Decals (design provided by client)
3.0 Vehicle Specifications	
3.1 One (1) Delivery Truck Unit	
3.1.1 Description	Truck with up to 6 wheels with gross vehicle weight not exceeding 16,880 kilograms
	Drive Type: 4x2
3.1.2 Engine	Engine displacement: 2,900–4,000 cc
3.1.2.1	Engine Type: 4-cylinder, 4-stroke, water-cooled, turbocharged diesel engine, with 16-valve configuration (DOHC or equivalent)
3.1.2.2	Fuel Type: Diesel
3.1.2.3	Transmission Range: 5-speed to 6-Speed M/T
3.1.2.4	Max Power: 122-152 hp at 2,600–3,500 rpm
3.1.2.5	Max Torque: 300-420 Nm at 1,300–2,200 rpm
3.1.2.6	Engine Speed: 1300 - 3500 rpm
3.1.2.7	Fuel Capacity: 90-110L
3.1.3 Chassis	Suspension: Leaf springs with shock absorbers front/rear
3.1.4 Functions and Features	Single-cab, cargo/dropside configuration
3.1.4.1	Dimension: Length: 5,700 mm – 6,300 mm, Width: 2,000 mm – 2,040 mm, Height: 2,100 mm – 2,500 mm
3.1.4.2	Steering: Hydraulic power steering, tilt & telescopic
3.1.4.3	Wheelbase: 3,300–3,800 mm
3.1.4.4	Minimum Features: For Airconditioned Units: Fully functional Air Conditioning System Multi-Information Display AM/FM Radio with USB or AUX Input Halogen Headlamps Manual Locking System Vinyl Seat Material Adjustable Driver's Seat Sun Visors 12V Power Outlet
3.1.5 Color	White or Gray (depending on the color chart available for winning model)

3.1.6 Capacity	Gross Payload: 2,000 – 3,000 kgs
3.2 One (1) Passenger Van Unit	
3.2.1 Description	A large four-wheel enclosed vehicle intended for conveying passengers and/or hauling cargo, having four (4) doors [two side doors for the driver and front passengers, one (1) or two (2) passenger side sliding doors, and a tailgate]. The seating capacity is not less than 10 passengers, including the driver. It has several rows of folding or removable seats behind the front passenger seat. It has no luggage compartment but an expandable area at the rear which can be used for luggage, cargoes, etc.
3.2.2 Engine	Engine displacement not exceeding 3000 cc for diesel
3.2.2.1	Engine Type: 4-Cylinder, In-line 4-Stroke, Water-cooled, 16-Valve DOHC
3.2.2.2	Fuel Type: Diesel
3.2.2.3	Transmission Range: 5 to 6-Speed Manual Transmission (M/T)
3.2.2.4	Maximum Output: 129–176 ps @ 2,600–3,600 rpm
3.2.2.5	Maximum Torque: 300–450 Nm @ 1,200–2,600 rpm
3.2.2.6	Fuel Capacity: 65–80 liters
3.2.3 Chassis	Front & Rear Suspension: Manufacturer-standard for passenger transport (leaf spring or coil spring combinations acceptable)
3.2.3.1	Brakes: Front ventilated disc brakes, rear drum brakes or equivalent
3.2.3.2	Steering: Power Steering with Tilt Adjustment
3.2.4 Functions and Features	Min. Ground Clearance: 175 mm – 220 mm Dimensions: Length: 4,700 mm – 6,000 mm Width: 1,700 mm – 2,050 mm Height: 1,900 mm – 2,400 mm
3.2.4.1	Anti-lock Brake System (ABS) Immobilizer & Security Alarm Electronic Door Locks & Speed-sensing Cruise Control (if available) Rear Parking Sensors with Reverse Camera Dual A/C system All Powered Windows Steering wheel Audio Control 8" Touchscreen with Android Auto / Apple CarPlay AM/FM/USB/Bluetooth 6-speaker system Fabric or Vinyl Seats 12V Accessory Outlet
3.2.5 Color	White or Gray (depending on the color chart available for winning model)
3.3 One (1) Van Unit	

3.3.1 Description	A fully enclosed four-wheel general purpose utility vehicle with two (2) compartments: (i) the front cabin/cab with two (2) side doors seating three (3) passengers, including the driver, on a full width seat, and (ii) the rear deck accommodating not less than 8 passengers with facing collapsible bench seats accessible through rear door(s).
3.3.2 Engine	Engine displacement not exceeding 2500 cc for gasoline and 2800 cc for diesel
3.3.2.1	Transmission range: 5-Speed Manual, equipped with variable nozzle turbocharger and intercooler
3.3.2.2	Engine Type: 4-Cylinder, Inline, 4-Stroke, 16-Valve DOHC (or equivalent), Water-cooled
3.3.2.3	Fuel Type: Diesel/Gasoline
3.3.2.4	Maximum Power Output: 148–150 hp for diesel variant, ≥ 95 hp for gasoline variant
3.3.2.5	Maximum Torque: 343–350 Nm @ 1,400–2,800 rpm for diesel variant, ≥ 130 Nm for gasoline variant
3.3.2.6	Fuel Capacity: Minimum 40–70 liters
3.3.3 Chassis	Suspension: Independent Front Suspension (IFS), coil spring type, Rigid Leaf Spring
3.3.3.1	Brakes: Front- Ventilated Disc, Rear- Drum Type (or equivalent)
3.3.3.2	Steering: Power Steering, Tilt-Adjustable Steering Wheel
3.3.4 Functions and Features	Minimum Dimensions: Length: 4,200 mm – 5,900 mm, Width: 1,650 mm – 2,000 mm, Height: 1,900 mm – 2,400 mm
3.3.4.1	Foldable Bench Seats (Rear) Front Air Conditioning System, Rear Air Conditioning System preferred but not required. Overhead or Side-Mounted Grab Rails Audio System: AM/FM, USB, Bluetooth Power Steering Tilt-Adjustable Steering Wheel Fabric or Vinyl Upholstery Headlamps Rear Combination Lamps Dual Front Airbags (preferred) Anti-lock Braking System (preferred) 12V Accessory Power Outlet Vinyl/Rubber Flooring Reinforced Steel Body Construction
3.3.5 Color	White or Gray (depending on the color chart available for winning model)
4.0 Delivery	
4.1	The successful bidder shall ensure the complete delivery of all three (3) motor vehicles, inclusive of all required accessories, registrations, and documentation,

	within sixty (60) calendar days from receipt of the Notice to Proceed (NTP).
4.2	Partial delivery or delays beyond the stipulated period without valid justification acceptable to the University shall constitute grounds for the imposition of liquidated damages or other administrative sanctions, subject to the provisions of RA 9184 and the contract's General Conditions.